

**TO:** Acting Village President, Trustees, Village Attorney and Village Clerk

**FROM:** Village Administrator Steve Stricker and Staff

**DATE:** February 15, 2013

**SUBJECT:** Administration Weekly Memo

**Plan Commission Meeting – Monday, February 18, 7:30 p.m.**

The next Plan Commission meeting is scheduled on Monday, February 18, at 7:30 p.m. The agenda for this meeting is available for review at the Village Hall.

**Water Committee Meeting – Tuesday, February 19, 7:00 p.m.**

The Water Committee meeting that was originally scheduled on Monday, February 11, was cancelled and is being rescheduled to Tuesday, February 19, at 7:00 p.m. The agenda for this meeting is available for review at the Village Hall.

**Veterans Memorial Committee Meeting – Wednesday, February 20, 4:00 p.m.**

The February 27 meeting of the Veterans Memorial Committee has been rescheduled to Wednesday, February 20, at 4:00 p.m.

**BFPC Meeting Cancelled**

Due to a lack of agenda items, the Board of Fire and Police Commissioners meeting scheduled on February 20 has been cancelled.

**Space Needs Committee Meeting – Monday, February 25, 6:00 p.m.**

The next Space Needs Committee meeting is scheduled on Monday, February 25, at 6:00 p.m.

**Secretary of State MDSF – Wednesday, February 27, 10:00 a.m.-2:00 p.m.**

The Secretary of State will once again be at the Village Hall with its Mobile Driver Services Facility on Wednesday, February 27, from 10:00 a.m. to 2:00 p.m. At the mobile facility any Illinois resident can renew his/her license or ID up to one year in advance. The facility also offers vision screening, duplicate and/or corrected drivers' licenses, new ID cards and vehicle renewal stickers. Anyone over the age of 65

can obtain a free state ID that is good for life. Standard fees apply. The Mobile Facility does not offer road tests; anyone over the age of 75 is required to take a road test when renewing a drivers' license. To learn more about identification requirements, fees and services, visit the Secretary of State's web site at [www.cyberdriveillinois.com](http://www.cyberdriveillinois.com).

### **IDOT Moves Bridge Project Bid Letting up to April**

Public Works Director Paul May received a letter on Tuesday indicating that the bid letting for the County Line Road Bridge over I-55 Project has been moved up to April 18, 2013 (available for review at the Village Hall). It was originally anticipated that the bid letting would occur in September. Also available for review at the Village Hall is a letter that was received on Thursday from IDOT providing the Village with the final plans and indicating that a three-party intergovernmental agreement between the Village, Cook County and IDOT is in the process of being prepared. IDOT has indicated that the cost for the Village's aesthetic improvements is estimated at \$1.2 million, plus 10% for construction engineering. You will recall that the original grant proposal was in the amount of \$1,809,338, with the construction amount equal to \$1,402,715. We believe that IDOT has beefed up its final estimates and that the actual bids will come in even lower. As soon as I receive the draft intergovernmental agreement, I will place it on the agenda for Board approval.

### **Meeting with Owners of Village Center**

On Tuesday evening, February 12, Acting Village President Sodikoff, Trustee John Manieri and I had the opportunity to meet with representatives of the owners of the Village Center, along with General Manager Scott Rolston. The purpose of the meeting was for the owners of the shopping center to get to know the new Acting President and to discuss the Center's plans to help fill the rest of the remaining retail and residential condo space. As you may know, the Village Center has recently announced the signing of a lease with Red Mango, a yogurt/smoothie business, which will open adjacent to Starbuck's hopefully sometime in late spring/early summer and are working on several other potential projects.

### **Hotel Marketing Performance 2009 – 2012**

A report prepared by our marketing consultant Phil Yaeger comparing the performance of the Burr Ridge hotels to our major competitors is available for review at the Village Hall. The Burr Ridge hotel numbers are up substantially, even with the fact that a third of the rooms at Extended Stay America were closed during the fourth quarter for renovation and the problems that continue to exist at the Quality Inn.

### **Roses from the Field**

It is always nice to receive a compliment for a job well-done. When we do, I will pass them along to the Board, as well as to all Village Staff, as reinforcement that our efforts do not go unnoticed. Recently, Public Works received two very nice thank you notes:

- February 11: Mr. Tannura and Ms. O'Shea, 16 Ridge Farm Road, thanked DPW Staff for keeping Burr Ridge beautiful, safe and clean. They expressed their appreciation for the Staff's hard work, long hours and dedication.
- February 12: Judy Siblik, 6036 Sedgley Court, praised DPW Staff for the wonderful job they did plowing the snow the week before. She also thanked Ron Nowak for repairing the street light near her home and commented on how nice he was.

### **Letter to Cook County Board President Toni Preckwinkle**

On Friday, February 8, Acting Village President Sodikoff, Trustee Grela and I met with Cook County Board President Toni Preckwinkle and Cook County Highway Superintendent John Yonan to discuss highway related issues important to Burr Ridge. A press release that was issued outlining this meeting is available for review at the Village Hall. Also available for review at the Village Hall is a follow-up letter sent this week from Acting President Sodikoff thanking President Preckwinkle for the meeting.

### **Letter to IDOT re Madison/I-55 Underpass Lighting**

Available for review at the Village Hall is a letter that was sent this week from Acting Village President Sodikoff to the Illinois Department of Transportation requesting that they inspect the Madison Street underpass at I-55 and consider our request for pedestrian lighting at this location.

### **DMMC Legislative Action Program**

The DuPage Mayors and Managers Conference Legislative Action Program for 2013 is available for review at the Village Hall.

### **IML Statehouse Briefing**

The Illinois Municipal League's Statehouse Briefing dated February 15 is available for review at the Village Hall.

### **Comcast Programming Changes**

A letter from Daniel Maloney, Director of Government Affairs for Comcast, highlighting changes to programming that will go into effect April 16, 2013, is available for review at the Village Hall.